



Honley Village Community Trust  
Annual Report  
2016

Presented to the Annual General Meeting  
16 May 2017

## **HVCT Secretary's Review**

During the year January to December 2016 the Management Committee held 12 quorate meetings. This met the requirement under section 6 of the Trust constitution that there should be no fewer than 8 meetings.

The Trust has a consistent format to its committee meetings with standard agenda items including a report from the Treasurer on our financial position. The Committee monitors its actions through an Action Schedule which is updated at each meeting. It is through this regular monitoring that the Trust has been able to steer an effective and efficient course to ensure value for money.

In 2016 the Committee completed a self assessment (commenced in 2015) using a Charity Commission checklist for Trustee Committees, covering Strategy, Financial health, Governance and Making the best use of resources. We also started the process of updating the Trust's policies.

In addition to the management committee meetings other meetings have been held by the various sub-committees as required and these, together with the help of many volunteers, have been essential to the running of the Trust. Reports from the sub-committees provide information on the range of activity undertaken by the Trust.

The Trust has continued to lead and contribute to initiatives and activities in the village. We supported the Honley Feast celebrations in September and the work of 'Friends of Honley' in improving the appearance of the village. This included the erection of hanging baskets at the Village Hall and the installation of holders to carry Christmas trees and flags for St. George's Day and Yorkshire Day. The Trust is an associate member of the Honley Business Association and supports the Christmas Market by holding a Christmas Fair in the Village Hall, with 2016 being our most successful yet. The Trust is also represented on the Parish Council Neighbourhood Plan Steering Group, which will be consulting on a plan for the Holme Valley during the summer of 2017.

The Trust is taking the lead in the Honley Remembers Peace Project which is bringing together a number of organisations to commemorate Honley people involved in the forces and as civilians in wartime. The project is working towards a weekend of events on the weekend of 19/20/21 July 2019 to remember 100 years since Peace Day on 19 July 1919. This will include the unveiling of two information boards with a bench between them. If anyone has any information about family or friends from Honley who were involved in WW1 please get in touch with Carol Roberts from the Trust or Peter Marshall from the Civic Society.

Following some unexpected delays work was undertaken in August to repair the leak in Magdale Dam, with the assistance of local builder John Morris. This resulted in stopping the major leak which was of concern. Although there remains a minor leak from another adjacent location this is being monitored to assess if further work is required. More work on the sluices and goits is required to bring the dam back to the level required.

Honley Village Community Trust has a management agreement for Magdale Dam with Holme Valley Piscatorial Association (HVPA), now renamed as Holme Valley Anglers (HVA). In May 2016 the Trust wrote to HVPA regarding breaches in the agreement and requested these to be rectified. Although there were proposals to move forward with a revised agreement the Trust was disappointed in the response and on 30 December formally gave notice to HVA that the agreement would be terminated on 31 March 2017, although fishing rights have subsequently been extended to 31 May, the end of the membership year for HVA.

Towards the end of the year the Trust was nominated for the prestigious Queen's Award for Voluntary Service. An assessment of our work was undertaken in December by Kevin Sharp, Clerk to

the Lord Lieutenant of Yorkshire and Bob Cryan, Vice-Chancellor of Huddersfield University, and an announcement of award winners will be made on 2 June 2017.

After this meeting all of the relevant documents will be placed in the Honley Library.

*Steve Hemming*

---

## **HVCT Village Hall Committee Report**

The Village Hall is owned by Kirklees Council and is rented by the Trust on a full repairing lease.

It is run by a sub-committee of Marcia Murray and Margaret Wadsworth, together with Dennis Roberts who oversees maintenance.

It is with great sadness that we said goodbye to Shirley Hinchliffe who died on the 28<sup>th</sup> June 2016 at Kirkwood Hospice. Shirley worked as caretaker and cleaner at the Village Hall for almost 9 years. During that time she was unfailingly good-humoured with a wonderful down to earth and get on with it attitude. She is greatly missed.

Mrs Pam Nursey who used to be the cleaner/caretaker before Shirley, agreed to take on the job again but as a contract cleaner this time and not an employee of the Trust.

As Pam lives just across the road from the hall this is convenient for both her and us.

The Hall continues to be a valuable resource for the village as well as a source of income for the Village Trust. Regular daytime users were the same as the previous year and included Kirklees disability services every weekday. However changes were in the air and warnings that cuts were to be made by Kirklees and there was no guarantee that this letting would continue much longer. As it turned out when their contract ran out in March of this year it was not renewed and the disability group moved out of the Village Hall. This is a significant loss of income for the Trust.

Sundays are fully booked by Elim Church which holds two meetings here on Sunday morning and evening.

Saturday afternoon is popular for children's birthday parties averaging two bookings a month.

The hall is also in use every weekday evening except Friday. Regular evening users are the Slimming World organisation which holds two meetings in the hall every Monday. The Rainbows (junior guides) continue to meet here on Tuesdays.

On Wednesday evening a Kirklees run youth activity group for 8 to 12 year olds meet for a couple of hours after school; the Trust subsidises this children's activity group. (Unfortunately as we now know this group also would not be renewing their contract and at the end of March this year they too closed. )

Also on Wednesdays, following the Youth Group, there is a Pilates Class . The Weight watchers Organisation meets here every Thursday evening.

Several day events took place here in 2016 including charity fund raisers, and Kirklees Council which hires the hall to use as a polling station for local and national elections.

In December 2016 the Trust's 7<sup>th</sup> Christmas Craft Fair was held at the Hall to coincide with the Street Market and Christmas Tree Festival. The event was attended by over 400 people. The Trust would like to thank Debbie Flanagan for again organising this event. Nearly £700 was raised on the day for the Trust funds. Caitlin Hartley, one of our committee members, boosted this amount

by again obtaining matched funding grant of £500 from her employers EY. Many thanks to Caitlin and EY for that.

In 2016 Kirklees stopped providing flower baskets so the Trust bought several and these were planted and put up round the Hall by committee members Jo and Peter Bonds. Peter also installed a self-watering system for the baskets. The exterior of the Hall was repainted at the end of 2016.

As you all probably know the Honley Business Association has been fundraising for the installation of CCTV cameras in the Village. The plans did not extend as far as the Village Hall so in July of 2016 we commissioned 5 cameras to be installed around the building.

The Petanque terrain (or boules pitch) at the side of the hall is available for anyone to play on free of charge and is well used. In August 2016 on French Bastille Day and in collaboration with the Holmfirth U3A Petanque group we held a Bastille Day celebration at the Hall. We invited French Boules champion Didier Chassot who was visiting friends in the area to be guest of honour. It was a lovely day and a good time was had by all. Pictures of the event can be seen on the Village Trust web site.

Future Plans – You may be aware that Kirklees is offloading as many public buildings as it can and the Trust has been investigating the possibility of an asset transfer so that we become the outright owners of the building.

Preview of VH report of 2017

Following the withdrawal of Government funding for their Surestart initiative to help parents and young children all Surestart groups have closed. However the parents and grandparents of the local group have decided to try to carry on themselves and have started a group at the Village Hall called Stay and Play. The Trust is happy to support this worthwhile cause with subsidised rent.

*Marcia Murray 16 May 2017*

*On behalf of VH sub-committee, Margaret Wadsworth and Dennis Roberts.*

---

## **HVCT Land Committee Report**

The work of managing the land owned by the Trust would not be possible without the dedicated work of volunteers from the area. The group have met on the second Sunday of every month during the year unless the weather prevented the work taking place. Numbers attending have ranged from a handful to a dozen volunteers. Regrettably the Chapel was broken into and vandalised during the Autumn.

The main activities during the course of the year have been:

1. The erection of Whitby Bridge which was officially opened on 9 October.
2. Repairs to the paths along Mag Brook that were damaged by flooding.
3. The repair of the Dam at the bottom end. In completing this work we were fortunate to have the support of local builder John Morris, who provided the labour and machinery without charge.
4. The paths through the land have been maintained and cleared of leaves and other debris when necessary.
5. The erection of a footbridge across the stepping stones on the path adjacent to the goit that flows into the dam. This provides improved access for the elderly and disabled.
6. Essential tree surgery to diseased and fallen trees and those obstructing access.
7. During the summer we have continued to uproot Himalayan Balsam to limit its spread along the goits and river. This will be an ongoing task every year.

## **Honley Flyer- Report (Job description!)** Editorial and Advertising

1. The primary purpose of the Honley Flyer is to inform the village about what the Trust is doing. Secondly to report on and promote village organisations and thirdly to feature personal Honley stories. It comes out quarterly.

### **EDITOR (John Murray)**

2. The lead story should preferably be on a Village Trust matter.

Gather necessary material, either from reporters (could do with some), contributors, or own research. Write the story / stories.

3. The Village Hall has half a page- written by the Hall Manager ([Presently Marcia Murray](#))

4. The Trust Volunteers (Land and maintenance work) – ([are reported on at present by Neil Littlewood](#))

5. Get current information for the next three months from local organisations by phoning them or email or meeting. These can be short items or just 'What's Ons'. Schools- Any extra-curricular events. Anything from the pubs or clubs.

6. Sponsors Spot. The length is around 300 words and includes a picture. The emphasis is preferably on the character and connection to the village rather than on the sponsor's business itself.

The editor has written most of these pieces but there's no reason why someone else shouldn't do it. ANY offers would be welcomed!

7. It's the adverts that pay for the Flyer printing.

### **ADVERTISEMENT MANAGER (Jo Bonds)**

8. Advertisements: Find advertisers; in general, local advertisers,

A rate card is available with the prices. Book the spaces. Get invoice sent to advertiser. Ideally invoices are sent and payment received before publication. Refer advertiser to the editor for content of the ad.

9. Print cost keeps going up and we may soon have to increase the current rates.

### **DISTRIBUTION MANAGER (Daphne Smith)**

10. There are around 40 volunteer distributors, organised by Daphne Smith.

Distribution involves getting the 3150 copies from the printer, counting them out into bundles for each distributor and taking the bundles to them. The amounts vary from 20 to 120.

11. Distribution takes place on the last weekend of the quarter- i.e. last weekend in November, February, May and August.

12. There is a list of areas / distributors which needs to be kept up to date. Distributors may need to be replaced- some leave Honley, some for other reasons. Distributors are very important, people but it is not always possible to get someone who actually lives in their favoured distribution area. But without them the Honley Flyer would not exist!

*John Murray*

---

## **HVCT: Youth Activities Report**

The rainbows continue to use the Village Hall every Tuesday. During 2016 a Youth Group has used the Village Hall on Wednesday evenings, but towards the end of the year we

were informed that this group would not continue beyond March 2017 due to cuts in the government grant to Kirklees Council. We are hoping that other youth groups may be able to use the Village Hall in the future.

*Margaret Wadsworth*

## Over 55s Activities Group Report

Once again we have had a very successful year, sometimes we have had as many as 40 members. It seems we will be able to keep the community centre at least another year, although the cost may increase.

We had a lovely meal at Meltham Golf Club to finish off our 20th year.

*Pat Barr*

*Secretary, Honley Over 55s group*

---

## Friends of Honley (FoH)

**What is FoH?** FoH was formed in 2016, given the success of HVCT Land Committee in and in response to growing demand for a similar body to cover the central area of Honley. FoH complements the objectives of HVCT, of “conservation, protection and improvement of the physical and natural environment of Honley Village” with its objectives being to “maximise the village environment for the benefit of our Businesses, Residents and Visitors through community participation”.

**Where have we focused our efforts in 2016?** Our plan for 2016 is indicated below, and reflects the input of residents and businesses of where they wished to see an improvement to our environment so that we can keep Honley special. That said, as its states below in Target area E, we are guided by on-going feedback; for example in April 2017, due to the vandalism in People’s Park, we have targeted planting and maintenance activities to this area as a priority.

So in other words, we’ve gone where we’re needed and will continue to do so. So let us know your ideas, thoughts and concerns.

Target Area	Location	Specifics in 2016
A	Huddersfield Road	Bearings Car Park
B	Westgate	Main Shopping Areas, and People’s Park
C	Moorbottom	Hair & Beauty, Honley Library,
D	Jagger Lane, New Street, Marsh Gardens, Concord St	Skate Park, Drs surgery, Rear of Co-Op
E	New areas based on weekly observation from villagers and businesses	

**How do we do it?:** We formed a cross-working group with representatives from Honley Business Association, Honley Civic Society, Councillors, our MP, Honley Village Trust and our most precious assets without doubt, Honley Businesses and Honley Residents.

Together we developed a plan for 2016, all the elements of which we're very proud to say we have achieved, the highlights of which are included below.

**How do we fund our work and what have we achieved?** In 2016 we were awarded a grant of £1000 from Holme Valley Parish Council, and donations of materials (paint, plants, compost, etc.) to the value of £165, both of which were used as our start up fund.

However, we've managed to achieve much more than this funding would have allowed thanks to the generous donations from the following specific businesses, groups and individuals:

Graham & Adele Oxley from Bearings	Funding for design, and planting of 8 wooden planters on Huddersfield Road to enhance this entry route into the village
Holme Valley Parish Council, 14 businesses and Honley Village Community Trust	26 hanging baskets were bought and displayed throughout the village from June to October. This provided a beautiful backdrop to enhance Honley
Friends of Honley Library	Worked with FoH to maintain their grounds, their railings and plant and care for 6 tubs of colour outside the Library.
Honley Civic Society	Managed our 2 flower beds at Honley Car Park, which were beautifully planted with a pop of colour and grass manicured within an inch of its life!
DIY Shop	Assisted with free provision of screws, labour and advice for the various repairs throughout the village
Deborah & Philip Lofthouse	For planting and maintaining the well, thereby reducing the detritus seen by businesses and residents in Lepton fold

In addition to the above, the highlights for FoH volunteers for 2016 are as follows.

- **Cleared 310 bags of rubbish** on "FoH Days" of rubbish, along with daily litter picks carried out by the famous folk of Honley, with 3 of whom being Peter and Carol Makepeace and Jared Croft, without whom Honley would be a litter zone. You never see them without a little picker and a hoe in hand!
- **Unglamorous but necessary tasks**, including cleaning and clearing the bottle bank in our car park, which attracts left over household waste, traffic cones and high volumes of broken glass, along with many other interesting items!
- **Strimmed 10s acres of land**, paths and business premises to avoid areas becoming hot spots for social misbehaviour and littering
- **Gardened In People's Park** where we maintained the rear flower beds, with Kirklees Parks Department providing a fantastic pop of colour in the front 2 beds

**How can we each support?** Get in touch with us and give us your ideas and your time – even if it's for an hour, a half an hour, or to join us on FoH Days. The latter are held on the first Sunday of each month, at 10.00 outside Honley Library.

Old, young, able and less able are all welcome to FoH Days - together we achieved too much to mention, and will go from strength to strength in executing our 2017 plans for each of our Honley Residents, Businesses and Visitors alike.

Let's keep Honley special!

**Sylvia Sellen for FoH**

**HONLEY VILLAGE COMMUNITY TRUST**  
**ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2016**

<b>CUSTODIAL TRUSTEES</b>	David Hardy Rodney Sheard Chris Moorhouse Jennie Lockwood
<b>CHAIRMAN</b>	Ian Blagborough
<b>VICE CHAIRMAN</b>	Margaret Wadsworth
<b>SECRETARY</b>	Steve Hemming
<b>TREASURER</b>	Dennis Roberts
<b>DEPUTY TREASURER</b>	Caitlin Hartley
<b>COMMITTEE</b>	Maisie Belcher Jo Bonds Peter Bonds Neil Littlewood John S Murray Marcia Murray Carol Roberts Sylvia Sellen

**24TH ANNUAL GENERAL MEETING**

**CHAIR TO BE TAKEN TUESDAY 16 MAY 2017 AT 7.30pm**  
**AT THE VILLAGE HALL, HONLEY, HOLMFIRTH**

**HONLEY VILLAGE COMMUNITY TRUST**  
**INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

	<u>Notes</u>	<u>2016</u>		<u>2015</u>	
		£	£	£	£
<b>INCOME</b>					
Members' subscriptions & donations	1	1,981		2,376	
Room hire		21,614		21,337	
Building society interest		250		251	
Calendars		938		-	
Christmas fair		530		452	
Grants		-		5,000	
Flyers	2	-		25	
		<u>          </u>	25,313	<u>          </u>	29,441
 <b>EXPENDITURE</b>					
Wages		1,418		3,935	
Light & heat		3,427		4,069	
Village Hall rent		840		1,438	
Rates & water		758		364	
Repairs & renewals		2,373		2,740	
Land management		3,289		3,175	
Cleaning		1,875		235	
Accountancy		450		444	
Payroll services		120		120	
Telephone & internet		504		453	
Insurance & licences		1,995		2,065	
Bridge opening event		1,021		-	
Post, stationery & advertising		164		309	
Events		-		832	
Calendars		-		103	
Bank charges		-		60	
Donations	3	285		936	
Sundries		415		240	
Depreciation		3,706	22,640	4,167	25,685
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>SURPLUS FOR THE YEAR</b>			<u>          </u>		<u>          </u>
			2,673		3,756

**HONLEY VILLAGE COMMUNITY TRUST**  
**BALANCE SHEET AS AT 31ST DECEMBER 2016**

	£	<u>2016</u> £	£	<u>2015</u> £
<b>TANGIBLE FIXED ASSETS - AT COST</b>				
Land	23,128		22,180	
Additions	12,440		948	
Grant (Tesco Bags of Help Fund)	<u>(10,000)</u>	25,568	<u>-</u>	23,128
Magdale Dam		45,473		45,473
Village Hall equipment, fixtures and fittings	22,296		11,668	
Additions	1,903		14,563	
	<u>24,199</u>		<u>26,231</u>	
Less depreciation	3,584	20,615	3,935	22,296
<hr/>				
General tools and equipment	1,316		1,548	
Theft	(1,316)		-	
Additions	812		-	
Less depreciation	122	690	232	1,316
<hr/>				
		92,346		92,213
<b>CURRENT ASSETS</b>				
Cash in hand	15		21	
Cash at building society - general account	5,573		21,455	
youth account	1,714		1,706	
village hall account	11,518		23,847	
co-op account	120		2,076	
barclays account	5,585		-	
Tax debtor	74		76	
Contingency fund	30,019		-	
	<u>54,618</u>		<u>49,181</u>	
<hr/>				
<b>CURRENT LIABILITIES</b>				
Creditors and accruals	856		999	
Friends of Honley (HVPC Grant)	1,000		-	
Insurance claim (assets still to be replaced)	2,040		-	
	<u>3,896</u>	50,722	<u>999</u>	48,182
<hr/>				
		143,068		140,395
<b>REPRESENTED BY:</b>				
<b>ACCUMULATED FUND</b>				
Balance brought forward		<u>140,395</u>		<u>136,639</u>
Surplus for the year		2,673		3,756
		<u>143,068</u>		<u>140,395</u>
<hr/>				

**HONLEY VILLAGE COMMUNITY TRUST**

**NOTES TO THE ACCOUNTS**

1 MEMBERS' SUBSCRIPTIONS & DONATIONS	£
Subscriptions	1,255
Donations	726
	<hr/>
	1,981
	<hr/>
2 FLYERS	
Income	813
Expenditure	(813)
	<hr/>
	-
Surplus	<hr/>
3 DONATIONS	
Roundway TRA	75
Honley Cricket Club	60
Kirkwood Hospice	50
Honley Library	100
	<hr/>
	285
	<hr/>
4 ACCOUNTING POLICIES	

Accounting Convention

The financial statements have been prepared under the historical cost convention.

Tangible Fixed Assets

With the exception of Land and Magdale Dam, depreciation is provided on a reducing balance basis over the expected useful lives of each category of tangible fixed assets as follows:-

Village Hall equipment, fixtures and fittings:-

Bowling mat/Boules pitch	15%
Office equipment	15%
Fixtures & fittings	15%
Central heating system	10%
Computer equipment	33%

General tools and equipment

Tools & equipment	15%
Tractor mower	25%

The land and Magdale Dam are maintained so that their value does not diminish over time.

The maintenance costs are charged to the Income & Expenditure Account in the year incurred.

## **REPORT OF THE ACCOUNTANTS**

Using the historical cost convention, we have prepared but not audited, the annexed Balance Sheet and Income & Expenditure Account from the records and other information supplied by Dennis Roberts, the Trust's Treasurer.

HUDDERSFIELD - 08 March 2017

CHARTERED ACCOUNTANTS

## **HONLEY VILLAGE COMMUNITY TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees should follow best practice and:

select suitable accounting policies and then apply them consistently;

make judgments and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.